Conflict of Interest Disclosure Form
Code of Professional Conduct for SEI Services

A conflict of interest is defined in the Code of Professional Conduct for SEI Services as two or more competing priorities that may compromise the objectivity of an Authorized or Certified Professional, Candidate, or SEI Partner. When a situation involving a conflict of interest is inherent or cannot be avoided, use this form to disclose the conflict to the SEI. You may also use the completed form for your disclosure to all other affected parties (client and your own organization). If you have any questions regarding the disclosure of a conflict of interest or this form, please contact **partner-info@sei.cmu.edu**.

Name

Organization

Telephone Number   Email Address

Client Organization

1. Briefly describe the situation that leads to the conflict of interest.

2. State the explicit nature of the conflict.

3. Can you avoid this conflict in any way? If yes, how can the conflict be avoided?

Yes   No

▸ Continued

4. How long have you known the applicant, and in what capacity?

5. If the conflict cannot be avoided, how will it be managed?

a) What is the strategy?

b) What alternative actions are planned, should the conflict become unmanageable?

6. Who (organization and/or individuals) knows about the conflict?

7. What help would you like from the SEI?