

HOW TO RENEW YOUR TEAM SOFTWARE PROCESS (TSP) CREDENTIALS

February 2018

[TSP Associate Coach Certification](#)

[TSP Coach Certification](#)

[TSP Mentor Coach Certification](#)

How to Renew Team Software Process (TSP) Associate Coach Certification

TSP Associate Coach Certification is valid for a period of one year from the award date and expires the last day of the month in which it was awarded.

Renewal requirements for this certification ensure that individuals holding the TSP Associate Coach Certification demonstrate ongoing commitment to professional growth and development and to staying current with changing technologies.

The requirement to renew certification ensures that certified professionals continually maintain and expand their knowledge and skills while keeping abreast of any advancements and updates in their field.

Renewal Requirements

In order to keep your TSP Associate Coach Certification current, you must

- Hold a current SEI-Certified TSP Associate Coach credential.
- Be sponsored by an SEI Partner for the TSP product suite.
- At a minimum, the team's assigned SEI-Certified TSP Coach (or the associate coach, on behalf of the assigned team coach) has submitted team data for one complete TSP cycle that was supported by the associate coach. The TSP cycle includes at least one each of the following events:
 - Launch or relaunch
 - workbooks (overall, consolidated, and individual) or equivalent
 - questionnaires (site, project, and team member)
 - evaluations (launch and relaunch)
 - presentations from launch meetings 1 and 9
 - Checkpoint
 - report of findings and recommendations
 - workbooks (consolidated and individual) or equivalent

- Project or cycle postmortem
 - postmortem report
 - workbooks (consolidated and individual) or equivalent

TSP Associate-Coaches must renew their credentials every year. Renewal of certifications is subject to SEI review and approval.

How to Renew Team Software Process (TSP) Coach Certification

TSP Coach Certification is valid for a period of two years from the award date and expires the last day of the month in which it was awarded.

Renewal requirements for this certification ensure that individuals holding the TSP Coach Certification demonstrate ongoing commitment to professional growth and development and to staying current with changing technologies.

The requirement to renew certification ensures that certified professionals continually maintain and expand their knowledge and skills while keeping abreast of any advancements and updates in their field.

Renewal Requirements

In order to keep your TSP Coach Certification current, you must

- be an SEI-Certified TSP Coach in good standing.
- be sponsored by an SEI Partner for the TSP product suite.
- be an SEI-Certified Personal Software Process (PSP) Developer in good standing.
- at a minimum, submit data for one complete TSP cycle, which includes at least one each of the following events:
 - launch or relaunch
 - workbooks (overall, consolidated, and individual) or equivalent
 - questionnaires (site, project, and team member)
 - evaluations (launch and relaunch)
 - presentations from launch meetings 1 and 9
 - checkpoint
 - report of findings and recommendations
 - workbooks (consolidated and individual) or equivalent
 - project or cycle postmortem
 - postmortem report
 - workbooks (consolidated and individual) or equivalent

Coaches who meet the criteria for maintaining their certification will automatically have their certification reinstated for an additional two-year period.

Renewal of certifications is subject to SEI review and approval.

Lapsed Certification

TSP Coaches who allow their certification to lapse will have to do one or both of the following in order to reinstate their certification:

- Attend training as required.
- Retake and pass the certification exam.

How to Renew Team Software Process (TSP) Mentor Coach Certification

TSP Mentor Coach Certification is valid for a period of four years from the award date and expires the last day of the month in which it was awarded.

Renewal requirements for this certification ensure that individuals holding the TSP Mentor Coach Certification demonstrate ongoing commitment to professional growth and development and to staying current with changing technologies.

The requirement to renew certification ensures that certified professionals continually maintain and expand their knowledge and skills while keeping abreast of any advancements and updates in their field.

Renewal Requirements

In order to keep your TSP Mentor Coach Certification current, you must

- Be an SEI-Certified Personal Software Process (PSP) Developer in good standing.
- Be an SEI-Certified TSP Coach in good standing.
- Be an SEI-Authorized PSP Instructor in good standing.
- Successfully mentor at least two provisional coaches through the complete process of becoming SEI-Certified TSP Coaches during the four-year certification period.

TSP Mentor Coaches must renew their credentials every four years.

Renewal of certifications is subject to SEI review and approval.

Contact Us

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